

Scribe Duties

If you desire to obtain "Credit" for rank advancement purposes, then the following must be done during your tenure in order for your duties to be considered fulfilled. Any sign-off for these duties will be at the **SOLE DISCRETION** of the Scout Master

- Reports to Senior Patrol Leader
- Tracks Troop meeting attendance
- Keeps track of flag patrol rotation
- Updates Troop Google calendar
- Supports SPL and Troop Guide in tracking Rank Advancement
- Attends SPL Council Meeting
 - Takes notes
 - Tracks action items
- Sets a good example
 - Enthusiastically wear the scout uniform correctly and with pride
 - Lives by the Scout Oath and Law
 - Demonstrates Scout spirit
- Attends a minimum of 60% of troop meetings.

Acknowledged by:

Signature (Applicant)

Signature (Senior Patrol Leader)

Print Name (Applicant)

Print Name (Senior Patrol Leader)

Date:

Date:

Noted (Scoutmaster)